

C O N T R A C T

The following is a contract between the staff of Venice Nokomis Community Preschool, Inc. and the parents/legal guardians of:

Child's Name _____

Clear communication is important to us. Although all of our policies are stated in your Parent Handbook, we would like to be sure you are well aware of some areas that have been complex for a few families in past years. Please read and sign this contract – return it to your child's teacher. More info can be found on our web page : vncpreschool.org.

*I understand that if my child is absent, I will write a note of explanation or call the school (484-4415) to notify them why my child is absent. Notify in advance, if possible.

I understand that the morning program begins promptly at 9am. I agree to bring my child to school within 15 minutes of the start time, thus avoiding disrupting and distracting activities that have already begun.

*I agree to sign my child in and out each day, using my full name signature and the time of arrival or departure. This is a legal record of your child's attendance.

*I will pick up my child on time, at dismissal time. I understand that I will be charged \$1.00 per minute late fee and that excessive tardiness may result in my child being dismissed from the preschool.

*I understand and agree to abide by the illness policy described in the Parent Handbook.

*I understand that tuition is due on the first class day of each month and that tuition is the same amount each month. If school tuition is not paid in a timely manner or arrangements are not made with the director, my child may no longer be enrolled in the Preschool.

*I agree to have my child's medical records kept up to date as needed and required by the Department of Children and Families.

*I understand that if staff should suspect possible intoxication by parent of designated pickup person, at the time of pickup of the child, they will notify others on the pickup list to come and get the child.

I HAVE READ THE Venice Nokomis Community Preschool, Inc. PARENT HANDBOOK AND UNDERSTAND THE PHILOSOPHIES, POLICIES AND PROCEDURES DESCRIBED.

Parent Signature _____ Date _____

